

19TH ANNUAL



TUESDAY 28 -
WEDNESDAY 29
MAY 2019

EXHIBITOR PROSPECTUS

Pullman Melbourne Albert Park

Melbourne, Victoria

Tue 28th – Wed 29th May 2019

Presented by:



INTRODUCTION

The Emergency Management Conference (EMC) is the annual gathering for management and operations staff and volunteers from all Victorian emergency services. It is also attended by Emergency Management personnel from state and local government, NGOs and other recovery agencies.

With 400 or more delegates attending each year, EMC is one of the biggest events of its type.

BACKGROUND

The Emergency Services Foundation was established following the Ash Wednesday fires in 1983. It operates as a trust to provide immediate support to the families of emergency service personnel killed or injured in the line of duty. The Foundation also provides educational scholarships to EM volunteers and career staff and conducts support activities such as the EMC conference to increase the understanding of the key issues that challenge emergency service personnel.

THEME

The conference theme for 2019 is: **PLACING PEOPLE AT THE HEART OF ALL WE DO**

EMC 2019 will be focusing on issues such as:

- Authentic leadership
- Health as a public emergency
- New approaches to Municipal Emergency Management Planning
- Lessons learnt, and changes made through experience of an emergency / relief and recovery
- New approaches to community engagement / embracing diversity in urban and regional locations
- Volunteers adding value to incident management teams
- Innovation

DELEGATE PROFILE

EMC attracts CEOs, senior managers, operational managers, security personnel and emergency managers from the following:

- | | |
|-----------------------------------|------------------------|
| • Local and State Governments | • Manufacturing |
| • Fire | • Mining |
| • Ambulance | • Hazardous Goods |
| • Police | • Human Resources |
| • State Emergency Services | • Energy |
| • Transport | • Safety & Life Saving |
| • Infrastructure | • Community group |
| • Rural & agricultural industries | |

EXHIBITOR PACKAGES

The trade exhibition will form an integral part of the meeting. The exhibition area has been designed to ensure maximum visibility and accessibility to facilitate interaction between delegates and exhibitors.

To maximise exposure, morning and afternoon teas will be served in the exhibition area, and the lunch period will also include time for exhibition viewing.

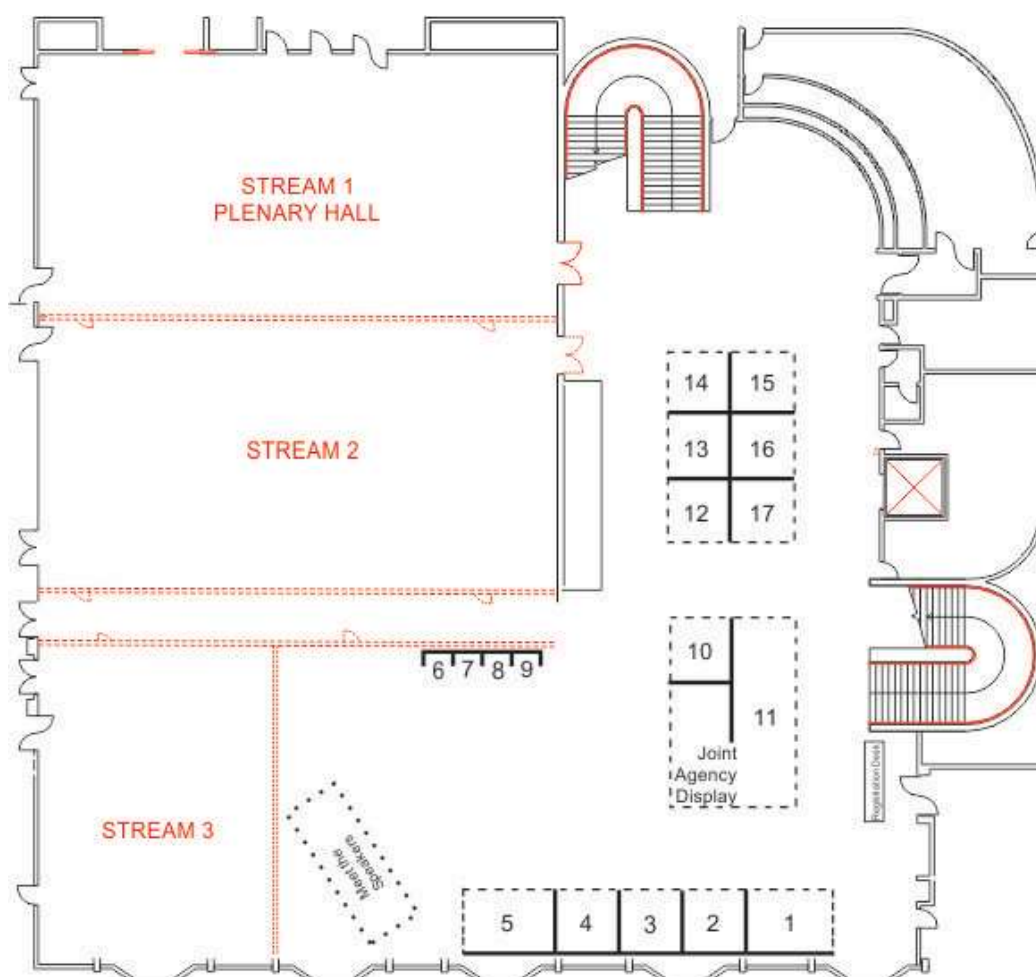
Exhibitor Passes

The exhibition pass entitles the holder to:

- a name badge and entry to the exhibition
- attendance at the Welcome Reception
- morning and afternoon refreshment breaks and lunch.

Additional exhibitor passes can be purchased, please contact the Conference Secretariat.

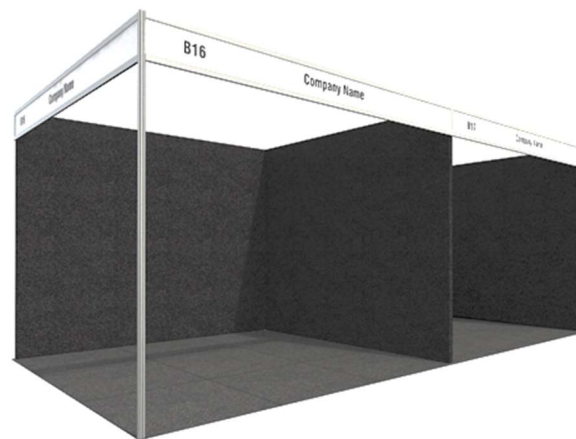
Floorplan



Please note: The conference organiser reserves the right to alter booth allocations at any time.

Standard Trade Booth

A\$3,700 + GST

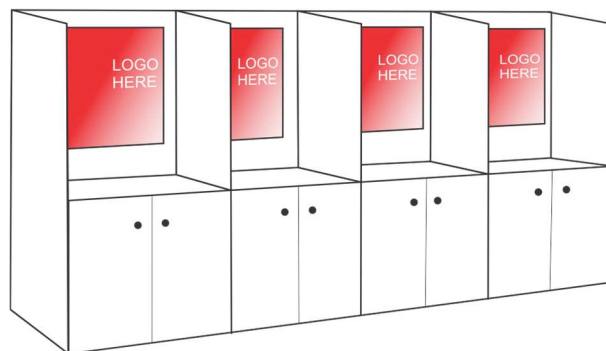


Staff	Two exhibitor passes
Size	3m(W) x 3m(L) x 2.4m(H)
Walls	2.4m (H) Corinthian (Velcro-compatible) panels
Fascia	Matte anodised aluminium frame 380mm (h) with white laminated infill
Sign	Digitally printed board containing exhibitor's name
Lighting	2 x 23-watt spotlights on track, per shell scheme
Power	1 x 4-amp power outlet

Pod stand

A\$1,500 + GST

Compact booth, with a built-in lockable cupboard, ideal for single product display or information display.



Staff	One exhibitor pass
Size	1.0m(W) x 0.6m(L) x 2.4m(H)
Sign	1 x digital infill
Power	1 x 4-amp power outlets
Furniture	1 x lockable cupboard 1.0 m(L) x 0.45m(D) x 0.84m(H)

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EXHIBITOR BOOKING FORM

Please complete the following form as appropriate. Bookings will be allocated strictly on a first come first served basis.

Applicant Details

Please note all correspondence including invoices will be sent to the contact supplied below.

Company Name: _____
Contact Name: _____
Position: _____
Postal Address: _____
City: _____ State: _____
Country: _____
Phone: _____ Mobile: _____
Email: _____

Participation Opportunities

Please tick appropriate box. All prices are quoted in Australian dollars and exclude GST.

A tax invoice will be sent upon receipt of your application form

☐ Trade Booth (3x3m): **A\$3,700**

☐ Pod Display (1x0.6m): **A\$1,500**

Preferred booth/pod location: _____

SUB TOTAL \$ _____ .00

10% GST \$ _____ .00

TOTAL \$ _____ .00

Please email or fax this completed application form to High Profile Events

For all queries regarding the exhibition, please contact:

Bianca Lee | Operations Manager | High Profile Events (Conference Secretariat)

T: +61 3 9596 6662 **M:** +61 423 157 69 **F:** +61 3 9596 6668 | **email:** bianca@hpe.com.au

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Terms & Conditions

1. **Exhibitors**— 50% deposit is due on receipt of tax invoice to secure a booth.
2. Balance is payable by no later than **29th April 2019**
3. **Full Payment** of all invoices, including your representative/s registration and related fees, must be received prior to commencement of the Event to ensure admittance to the Event, unless by prior approval.
4. All prices quoted in Australian Dollars and exclude GST.
5. The Organising Committee reserves the right to refuse an application.
6. Booth cancellations must be notified in writing. Deposit less a cancellation fee will be refunded only if the booth can be re-sold.
7. Exhibitors agree to abide by such conditions as laid down by the Organising Committee and agree not to violate any of the lease conditions of the building in which the Event is being held.
8. If the Exhibitor fails to comply with any of the rules and regulations laid down, or any requirements stipulated, the Organiser has the right to sell the space or enlist a replacement exhibitor and the exhibitor will forfeit all monies paid.
9. The Organiser reserves the right to redesign the floor plan to the benefit of Exhibitors, as it sees fit.
10. Exhibitors must have third party liability insurance cover. A Certificate of Currency is to be provided on request.
11. Exhibitors must not erect any sign, display or obstruction which intrudes into any adjoining Exhibitors' space or affects the safety of the venue.
12. Exhibitors must not damage in any way the walls, floors, ceilings or any other surface of the exhibition area or the Exhibitor will be liable for all associated charges due to the venue.
13. The Organiser accepts no responsibility whatsoever for any actions, suits, proceedings, claims, demands, costs and expenses, which may arise from the supply of samples or other material by participating Exhibitors to any person.
14. The Organiser will take all precautions it considers necessary for the protection and security of exhibited articles but will not be responsible for the safety, loss, damage or compensation of any exhibit or other property under any circumstances whatsoever.
15. Participants must not sub-let exhibition tables or display products or programs that have not been officially endorsed by their company without the prior approval of the Organiser.

In signing below, I confirm I understand and agree with the above Participation Terms and conditions. Furthermore, I confirm I am authorised to sign on behalf of the Applicant.

Name.....

Signed.....

Position.....

Date.....

Please note, your completed application will not be accepted unless this page is signed.